



PGP COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

NH-44, Namakkal - Karur Main Road, Namakkal - 637207, Tamil Nadu.



Institutional Quality Assurance Cell (IQAC) Academic Year: 2020-2021

PGPCET/IQAC/Cir/01/2020-21

05.06.2020

Circular

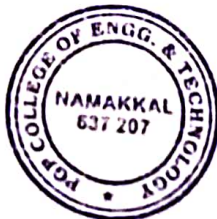
We are arranging for IQAC meeting on the 12 th June 2020 at 10:30 a.m. through on line mode. All are requested to attend the meeting in the goggle meet. Google meet link will be share on that day.

Agenda

The Agenda for the meeting is as follows:

1. Welcome Address by IQAC Coordinator.
2. Health Awareness Programmes
3. Google class room
4. Lesson Plan / Notes / Time Table
5. Revision of last semester subjects
6. Motivate the student
7. Counseling students
8. Certificate courses
9. Feedback Action Report
10. Alumini meeting


IQAC Coordinator




Principal

PRINCIPAL
PGP COLLEGE OF ENGINEERING & TECHNOLOGY,
NAMAKKAL - 637 207.



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IQAC – MEETING MINUTES ODD SEMESTER – 2020– 2021

DATE : 12.06.2020

DAY : Wednesday

Venue: Google Meet

MINUTES OF MEETING

First IQAC meeting was held on 12.06.2020 (Wednesday) for the academic year 2020 - 2021 and the following points were discussed to incorporate.

1. Health Awareness Programmes to be through online
2. Lesson Plan / Notes / Time Table to be ready before the college reopens
3. Create Google class room for each section separately
4. Revision of last semester subjects
5. Motivate the student to revise the subject in the lockdown period
6. Counseling students regularly about the pandemic period
7. Certificate courses on “CC10504-Inverter and UPS Service for the students of Electrical and Electronics Engineering.
8. Parents feedback survey results an total on 1007 were response obtained.
9. Alumini meeting was conducted and minutes of meeting; approved by IQAC.





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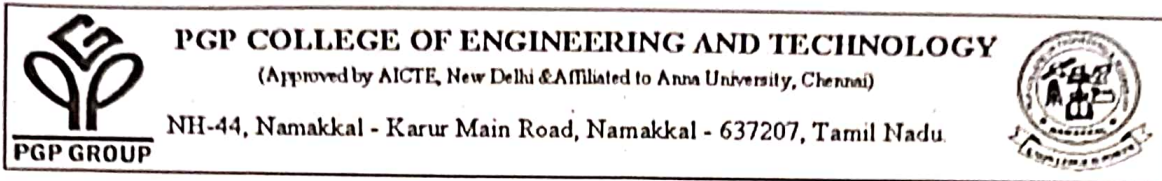
Members of IQAC attended the meeting :

S.No	Faculty Name	Designation / Department	Signature
1	Dr.V.KAVITHA	Principal	
2	Dr. K. PERIASAMY	Management Representative	
3	Dr.B.PRAKASH	Alumni Representative	
4	J.SARAVANKUMAR	Industry Representative	
5	S.PREETHIGOVINDA	Academic Expert	
6	DR.MOHANA PRABHA	Professor/CSE	
7	MR.D.RAJKUMAR	AP/ECE	
8	MR.S.K.KARTHIK	HOD/Mech	
9	MR. DHEEPAK RAAJ R	AP/Civil	
10	MRS.LALITHA	AP/S&H	
11	MR.KUMARESAN S	IQAC Coordinator	
12	MR.SENTHIL	Academic Expert	
13	Dr.S.LEELA	Academic Expert	
14	CALIBER EMBEDDED TECHNOLOGY	MOU-COMPANY /Industry Expert	

IQAC Coordinator

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Institutional Quality Assurance Cell (IQAC)
Academic Year: 2020-2021

PGPCET/IQAC/Cir/02/2020-2021

02.08.2020

Circular

We are arranging for IQAC meeting on the 9 th August 2020 at 10:30 a.m. through on line mode. All are requested to attend the meeting in the goggle meet. Google meet link will be share on that day.

Agenda

The Agenda for the meeting is as follows:

1. Welcome Address by IQAC Coordinator.
2. Online Seminar, workshop
3. Online Placement Training
4. Student Counseling through online
5. Feedback Action Report
6. Alumini meeting.


IQAC Coordinator


Principal

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IQAC – MEETING MINUTES ODD SEMESTER – 2020 – 2021

DATE : 09.08.2020

Venue: Google Meet

DAY: Friday

MINUTES OF MEETING

Second IQAC meeting was held on 09.08.2020 (Friday) for the academic year 2020–2021 through the online mode and the following points were discussed.

1. Departments have to plan for organizing online State / National seminars and workshops.
2. Online Placement Training to the final year students.
3. Student counseling through online.
4. Next semester online class time table , workload are discussed
5. All teachers have been advised to deliver lectures using presentations.
6. Alumini meeting was conducted and minutes of meeting approved by IQAC.





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Members of IQAC attended the meeting ::

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1	Dr.V.KAVITHA	Principal	
2	Dr. K. PERIASAMY	Management Representative	
3	Dr.B.PRAKASH	Alumni Representative	
4	J.SARAVANKUMAR	Industry Representative	
5	S.PREETHIGOVINDA	Academic Expert	
6	DR.MOHANA PRABHA	Professor/CSE	
7	MR.D.RAJKUMAR	AP/ECE	
8	MR.S.K.KARTHIK	HOD/Mech	
9	MR. DHEEPAK RAAJ R	AP/Civil	
10	MRS.LALITHA	AP/S&H	
11	MR.KUMARESAN S	IQAC Coordinator	
12	MR.SENTHIL	Academic Expert	
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Institutional Quality Assurance Cell (IQAC)
Academic Year: 2020-2021

PGPCET/IQAC/Cir/03/2020-21

21.12.2020

Circular

We are arranging for IQAC meeting on the 21 December 2020 at 10:30 a.m. All are requested to attend the meeting in the room No 216.

Agenda

The Agenda for the meeting is as follows:

1. Welcome Address by IQAC Coordinator.
2. New ICT tools
3. Feed Back on online Exam Cell
4. Internal test-online
5. Study material
6. Certificate courses
7. Alumini meeting.


IQAC Coordinator


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IQAC – MEETING MINUTES EVEN SEMESTER – 2020 – 2021

DATE :21.12.2020

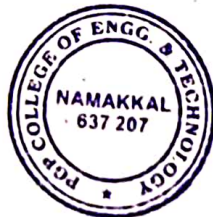
DAY : Monday

Venue:Google Meet

MINUTES OF MEETING

IQAC meeting was held on 21.12.2020 (Monday) for the academic year 2020 - 2021 and the following points were discussed.

1. IQAC Suggested the faculty members to adopt techniques and by providing opportunities to learn new ICT Tools.
2. To introduce Feed Back System in Exam Cell also to know the students' performance during the online university exams.
3. Google class room study material, question and answer
4. Online internal test to be conducted through Google class room
5. Certificate Courses on "CC10505-Robotics" for the students of Electrical and Electronics Engineering students.
6. Alumini meeting was conducted and minutes of meeting approved by IQAC.





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Members of IQAC attended the meeting :

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2	Dr. K. PERIASAMY	Management Representative	
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Institutional Quality Assurance Cell (IQAC)
Academic Year: 2020-2021

PGPCET/IQAC/Cir/04/2020-21

04.02.2021

Circular

We are arranging for IQAC meeting on the 11th February 2021 at 10:30 a.m. All are requested to attend the meeting in the room No 216.

Agenda

The Agenda for the meeting is as follows:

1. Welcome Address by IQAC Coordinator.
2. Syllabus Completion and Practical Exercises
3. Study material
4. Certificate courses
5. Alumini meeting


IQAC Coordinator


Principal



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IQAC – MEETING MINUTES
EVEN SEMESTER – 2020 – 2021

DATE : 11.02.2021

DAY : Thursday

MINUTES OF MEETING

Fourth IQAC meeting was held on 11.02.2021 (Thursday) for the academic year 2020 - 2021 and the following points were discussed.

1. Address by IQAC Coordinator and discuss about the Pandemic situation
2. Syllabus Completion and Practical Exercises
3. Certificate Courses on “CC10505-Robotics” for the students of Electrical and Electronics Engineering students.
4. Alumni meeting was conducted and minutes of meeting approved by IQAC.





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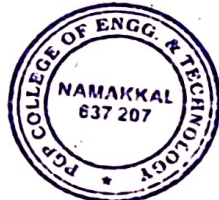
Members of IQAC attended the meeting :

S.No	Faculty Name	Designation / Department	Signature
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2	DR. K. PERIASAMY	Management Representative	
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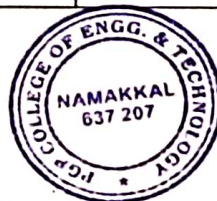


IQAC – ACTION TAKEN REPORT

Action Taken Report by IQAC – 2020 - 21

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Date of Meeting	Minutes	Action Taken
12.06.2020	Health Awareness Programmes	Health Awareness Programmes to be through online
	Google class room	Create Google class room for each section separately
	Lesson Plan / Notes / Time Table	Lesson Plan / Notes / Time Table to be ready before the college reopens
	Revision of last semester subjects	Revision of last semester subjects
	Certificate courses	Certificate courses on “CC10504- Inverter and UPS Service for the students of Electrical and Electronics Engineering
	Feedback Action Report	Parents feedback survey results an total on 1007 were response obtained.
	Motivate the student	Motivate the student to revise the subject in the lockdown period
09.08.2020	Online Seminar, workshop	Departments have to plan for organizing online State / National seminars and workshops.
	Feedback Action Report	All teachers have been advised to deliver lectures using presentations.





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	Online Placement Training	Online Placement Training to the final year students.
	Student Counselling through online	Next semester online class time table , workload are discussed
21.12.2020	New ICT tools	IQAC Suggested the faculty members to adopt techniques and by providing opportunities to learn new ICT Tools.
	Feed Back on online Exam Cell	To introduce Feed Back System in Exam Cell also to know the students' performance during the online university exam.
	Certificate courses	Certificate Courses on "CC10505-Robotics" for the students of Electrical and Electronics Engineering students
	Study material	Google class room study material, question and answer
11.02.2021	Syllabus Completion and Practical Exercises	Syllabus Completion and Practical Exercises
	Certificate courses	Certificate Courses on "CC10505-Robotics" for the students of Electrical and Electronics Engineering students..


IQAC Coordinator


Principal



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