



PGP COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

NH-44, Namakkal - Karur Main Road, Namakkal - 637207, Tamil Nadu



Internal Quality Assurance Cell (IQAC)

Academic Year: 2021-2022

PGPCET/IQAC/Cir/01/2021-22

15.06.2021

Circular

We are arranging for IQAC meeting on the 22 th June 2021 at 10:30 a.m. All are requested to attend the meeting in the room No 216.

Agenda

The Agenda for the meeting is as follows:

1. Welcome Address by IQAC Coordinator.
2. Lab exam- current semester and pending lab exam
3. Implementing IQAC effectively after corana19
4. Counseling students-Lack off written practice
5. Certificate course
6. Alumini meeting


IQAC Coordinator


Principal

PRINCIPAL
PGP COLLEGE OF ENGINEERING & TECHNOLOGY,
NAMAKKAL - 637 207.



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IQAC – MEETING MINUTES ODD SEMESTER – 2021– 2022

**DATE : 22.06.2021
Venue: Hall No:216**

DAY : Wednesday

MINUTES OF MEETING

First IQAC meeting was held on 22.06.2021 (Tuesday) for the academic year 2021 - 2022 and the following points were discussed to incorporate.

1. Welcome Address by IQAC Coordinator
7. Anna University current semester Lab exam and pending lab exam schedule preparation
2. Prepare the next semester subjects
3. Counseling students regularly about the pandemic period
4. Reform the IQAC members
5. Certificate course on “CC10505-Robotics” for the students of Electrical and Electronics Engineering.
6. Alumini meeting was conducted and minutes of meeting approved by IQAC.





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PGP GROUP

Members of IQAC attended the meeting :

S.No	Faculty Name	Designation / Department	Signature
1	DR.V.KAVITHA	Principal	
2	DR. K. PERIASAMY	Dean AA	
3	DR.MOHANA PRABHA	Professor/CSE	
4	MR.D.RAJKUMAR	AP/ECE	
5	MR.S.K.KARTHIK	HOD/Mech	
6	MR. DHEEPAK RAAJ R	AP/Civil	
7	MRS.LALITHA	AP/S&H	
8	MR.KUMARESAN S	HOD/EEE	
9	Dr.P.KALAISELVI	Academic Expert	
10	Mr.DHINAKAR	Academic Expert	
11	AREER CATALYST ,SALEM	Industry Expert	

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Internal Quality Assurance Cell (IQAC) Academic Year: 2021-2022

PGPCET/IQAC/Cir/02/2021-2022

08.09.2021


Circular

We are arranging for IQAC meeting on the 15 th September 2021 at 10:30 a.m. All are requested to attend the meeting in the Room No 216.

Agenda

The Agenda for the meeting is as follows:

1. Welcome Address by IQAC Coordinator.
2. AAA audit, and AA audit
3. Online Seminar, workshop to organized
4. Online class time table, Lesson plane, question bank
5. Google Class room for all class.
6. Upload the lecturer notes, book materials, PPT
7. Student Counseling through online
8. Certificate course
9. Alumini meeting


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IQAC – MEETING MINUTES ODD SEMESTER – 2020 – 2021

DATE : 15.09.2021

Venue: Hall No: 216

DAY : Friday

MINUTES OF MEETING

Second IQAC meeting was held on 15.09.2021 (Friday) for the academic year 2020–2021 through the online mode and the following points were discussed.

1. IQAC Coordinator welcome all and briefly explain the IQAC activities
2. Academic audit to be conducted all subjects in all departments and submit to the IQAC office
3. Academic and administrative Audit to be conducted in all departments and submit to IQAC office
4. Departments have to plan for organizing online State / National seminars and workshops.
5. Placement Training to the final year students.
6. Student counseling through online.
7. Next semester online class Class notes, book materials, PPT, to be shared in the Google classroom.
8. Certificate courses on “CCMECH04-Industrial Automation Design” for the final year Mechanical Engineering students.
9. Alumini meeting was conducted and minutes of meeting as approved by IQAC





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Members of IQAC attended the meeting:

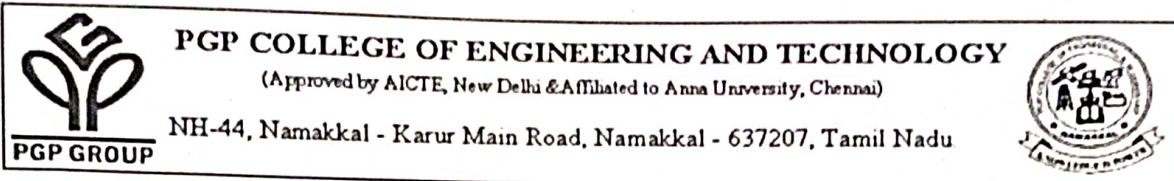
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Internal Quality Assurance Cell (IQAC) Academic Year: 2021-2022

PGPCET/IQAC/Cir/03/2021-22

15.06.2021

Circular

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IQAC – MEETING MINUTES ODD SEMESTER – 2021– 2022

DATE : 22.09.2021
Venue: Hall No:216

DAY : Wednesday

MINUTES OF MEETING

First IQAC meeting was held on 22.09.2021 (Tuesday) for the academic year 2021 - 2022 and the following points were discussed to incorporate.

1. Welcome Address by IQAC Coordinator
7. Anna University current semester Lab exam and pending lab exam schedule preparation
2. Prepare the next semester subjects
3. Counseling students regularly about the pandemic period
4. Reform the IQAC members
5. Certificate courses on “CCSh02-Mobility management” for the students science and Humanities.
6. Alumini meeting was conducted and minutes of meeting -approved by IQAC.





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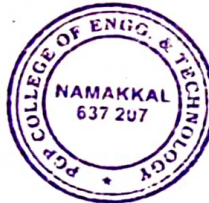
Members of IQAC attended the meeting :

S.No	Faculty Name	Designation / Department	Signature
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Internal Quality Assurance Cell (IQAC) Academic Year: 2021-2022

PGPCET/IQAC/Cir/04/2021-2022

10.02.2022

Circular

We are arranging for IQAC meeting on the 17 th February 2022 at 10:30 a.m. All are requested to attend the meeting in the Room No 216.

Agenda

The Agenda for the meeting is as follows:

1. Welcome Address by IQAC Coordinator.
2. AAA audit, and AA audit
3. Online Seminar, workshop to organized
4. Online class time table, Lesson plane, question bank
5. Google Class-room for all class.
6. Upload the lecturer notes, book materials, PPT
7. Student Counseling through online
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IQAC – MEETING MINUTES ODD SEMESTER – 2021 – 2022

DATE : 17.02.2022

Venue: Hall No: 216

DAY : Thursday

MINUTES OF MEETING

Second IQAC meeting was held on 17.02.2022 (Thursday) for the academic year 2021– 2022 through the online mode and the following points were discussed.

1. IQAC Coordinator welcome all and briefly explain the IQAC activities
2. Academic audit to be conducted all subjects in all departments and submit to the IQAC office
3. Academic and administrative Audit to be conducted in all departments and submit to IQAC office
4. Departments have to plan for organizing online State / National seminars and workshops.
5. Placement Training to the final year students.
6. Student counseling through online.
7. Next semester online class Class notes, book materials, PPT, to be shared in the Google classroom.
8. Certificate courses on “CCECE07-PHP” for the II year, III year ECE students.
9. Alumni meeting was conducted and minutes of meeting approved by IQAC.





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Members of IQAC attended the meeting:

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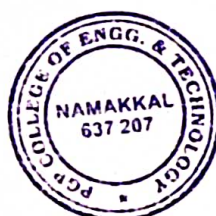


IQAC – ACTION TAKEN REPORT

Action Taken Report by IQAC – 2021 - 22

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Date of Meeting	Minutes	Action Taken
22.09.2021	Counselling students- Lack off written practice	Counseling students regularly about the pandemic period
	Certificate course	Certificate course on “CC10505-Robotics” for the students of Electrical and Electronics Engineering.
	Lab exam- current semester and pending lab exam	Anna University current semester Lab exam and pending lab exam schedule preparation
15.09.2021	Placement Training	Placement Training to the final year students.
	Upload the lecturer notes, book materials, PPT	Next semester online class Class notes, book materials, PPT, to be shared in the Google classroom.
	Certificate courses	Certificate courses on “CCMECH04-Industrial Automation Design” for the





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		final year Mechanical Engineering students.
22.09.2021	Certificate courses	Certificate courses on "CCSh02-Mobility management" for the students science and Humanities.
	Counselling students	Counselling students regularly about the pandemic period
17.02.2022	Online Seminar, workshop to organized	Departments have to plan for organizing online State / National seminars and workshops.
	Certificate courses	Certificate courses on "CCECE07-PHP" for the II year, III year ECE students


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